

CHANGING TIMES CHANGING WORLDS CONFERENCE

November 3-5, 2023

Vendor/Reader/Practitioner  
Application and Agreement  
for In-person Conference

Application Instructions

Please read the enclosed information carefully. It gives you details about becoming a vendor at our in-person conference.

- E-mail is our preferred method of contact. The email for the Vendor Coordinator is: [ctcwvendors@gmail.com](mailto:ctcwvendors@gmail.com). You can send the completed forms, pictures, and bios to that email.
- This form can be filled out on your computer. We suggest that you save a copy of your completed form before sending it.
- If you prefer to print out the forms and mail the hard copy, the address for that is:

CTCW Vendors  
c/o Lois Fitzpatrick  
3207 Wallaby Ct  
High Point, NC 27265-9313

- Please do not send any payment until receive a note from us that you have been accepted. We will be sending an invoice, and you will pay at that time. There are more details in this document.

If you have any questions or concerns which are not addressed here, please reach out to us and ask!

We look forward to seeing you in November.

CHANGING TIMES CHANGING WORLDS CONFERENCE

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Application and Agreement  
for In-person Conference

The conference will be held at:

Hudson Valley Resort  
400 Granite Road  
Kerhonkson, NY. 12446

Thank you for your interest in the Changing Times Changing Worlds Conference (CTCW). Prospective vendors must complete & submit this application. We are seeking vendors who are willing to commit to the conference and we understand the time and energy this takes.

We are accepting retailers and service providers of holistic, eco-friendly, natural, new-age, fantasy, and hand-crafted products and services. We are also accepting applications for readers, wellness service providers, crafters, artists and artisans.

We jury all vendors, readers, and practitioners. CTCW will review your application as promptly as possible & notify you as to whether there is a current opening for the goods and services you offer. If your application is approved, payment must be received within 5 days from the date on the **invoice** . The notice of being accepted and the invoice will likely be sent at separate times.

Vending fees are generally **NON-REFUNDABLE**: however we may consider requests on a case by case basis and issue credits for future years in the case of emergencies. The number of vending spaces is limited and FEES MUST BE PAID IN ADVANCE TO SECURE YOUR SPACE

We will be making every attempt to place vendor tables with some space between them. Other things we will be considering are the wearing of masks, distancing, and attendance regulation.

We will make a final decision as to how we will be handling these details 2 weeks prior to the Conference and we will send this information **via email**. We expect and request that all vendors who have signed this agreement will comply with those health and safety requests.

Applications and payments for the Conference are due prior to the event. Vendors/readers/practitioners who withdraw with **fewer than 10 days notice** forfeit any payments made. Payments are non-refundable.

**Swag bags** will be offered to the 1st 75 people who check in at the Conference Registration desk. If you would like to contribute a small product, sample, coupon, etc. for each bag, please get your items to Maryalyce Merritt no later than **October 15th, 2023**. All gift items should be shipped to

CTCW,  
c/o Maryalyce Merritt  
191 Poplar Hill Road,  
Wassaic, NY 12592

Vendor space placement is pre-assigned based on needs such as request for electric access, as well as on the basis of a first-paid, first-assigned basis. No particular space logistics can be guaranteed. Reasonable accommodations will be considered for those who have special needs. Please notify CTCW management in advance. We will try to honor reasonable accommodation requests made at the time your contract is submitted.

Healing practitioners must advise if they are bringing equipment such as massage tables or treatment chairs, etc. If you are bringing a

garment rack, massage table, treatment chair or privacy/room divider, we **must** know in advance. If you surprise us on the day of the event, you will likely be disappointed. When in doubt, email with photos.

Those who perform psychic or divination readings of any type understand that NYS law requires that such readings be identified as “for entertainment only” and that not doing so may incur legal consequences.

### ***Cost for Vending***

#### *Space Information:*

Cost: \$50.00 for the 3 days of the Conference, for EACH vending space.

\$15.00 additional fee for access to electricity

Table Size: 6' (6 feet) x approx 30" (30 inches) deep

Space size: Your space will be large enough for the provided one (1) 6' standard size table and 2 chairs (provided) to fit behind it. If you will be using: Garment racks, massage tables, zero gravity chairs, racks that are independently standing and do not fit on your table, easels and large independently standing pop-up shades and the like, **THEY MUST FIT IN THE ASSIGNED SPACE AND** we must know in advance. **IF THEY CAUSE YOUR BOOTH SPACE TO EXCEED THE ALLOTTED STANDARD SPACE, THERE WILL BE AN ADDITIONAL COST.**

In addition to the provided table and two chairs, your vending space also includes: listing on social media event, spotlight on social media pages, and a link on CTCW website.

#### *Vendors who require spaces with electricity:*

There are a limited number of spaces with electricity available, for an additional cost. If you are requesting a space that includes electricity, please make sure you pack additional extension cords.

Vending fee only permits vendor and one (1) assistant to sell from your table and does not include attending conference programming. If you or your assistant would like to attend programmings, please register as an attendee (<https://ctcw.net/tc-events/ctcw-conference-2023/>).

If you are not sleeping overnight at the hotel as a registered guest, The Hudson Valley Resort charge a Facilities Fee, separate and apart from the conference, as listed below. Upon arriving, you will need to check in at the Hotel Front Desk, in addition to the Conference Registration Desk.

### ***Hotel Information***

This year's hotel rates are:

Single Occupancy \$342.00

Double Occupancy \$280.00 (per person)

Triple Occupancy \$280.00 (per person)

(These rates are for the whole weekend, from Friday afternoon through lunch on Sunday.)

The rates include:

Overnight accommodations.

A total of six (6) meals; dinner on Friday through lunch on Sunday, at specific scheduled meal times.

Please note there is NO option without the meal plan for the dates of the conference.

The hotel advises us they can accommodate food allergies, but it is your responsibility to inform them when you call to make your reservation.

Anyone who stays Thursday and/or Sunday will have a sleeping room only with no meals for either of those nights. The rate for those two nights only will be \$110.00 per person per night. You will need to make your own food arrangements for those 2 nights. While the hotel restaurant will not be open on Thursday or Sunday nights, there are various food delivery options available. More information on that will be at the hotel.

To make your room reservation, call the hotel directly. The Phone number for reservations is (845) 626-1166. Speak to Mike Aylmer or MaryAnn Krum, M-F 9-5 and make sure to tell them you are with Changing Times Changing Worlds.

Mike can also be reached via email  
maylmer@hudsonvalleyresort.com

### ***Day Passes***

If you are planning to come only for the day and not sleep at the hotel, the hotel charges a Facilities Fee, which is separate from your conference registration, and is paid directly to the hotel, as follows:

Day Pass rates without meals will be \$35 per person.  
For day passes with one meal (lunch) the rate will be \$55 per person and  
for 2 meals (lunch and dinner) the rate will be \$80 per person.

Rates are subject to applicable New York State tax and 15% Resort Fees

**BY COMPLETING THIS APPLICATION AND SIGNING THE AGREEMENT, THE VENDOR AGREES TO:**

- Distribute at least 25 copies of our official event literature (business cards, fliers, etc.). We would love for you to print fliers if you are able. This helps both you and the event.

- Approved vendors will be provided with electronic files that they can share with their clients & customers. We would appreciate these being distributed via social media and any newsletters that you may distribute. Modifying the provided electronic files is expressly forbidden.
- Vendor agrees not to publish on Facebook a separate event announcement for the Conference, but instead will refer people to the CTCW authorized and, already established, event announcement.
- If vendor chooses to supply their own table, it must not exceed a standard 6' x 30" table size. Spaces are 6' wide with enough space for your chairs to fit comfortably behind. Any additional displays, racks, etc., may not extend the length of your space or encroach on the space we have allotted for you or your neighbor. We will attempt to make space for your additional furniture at the event, but you will be charged for the extra space on site prior to commencing sales. We will NOT disrupt spaces that we have set for you and our other vendors because you have brought displays that you have not informed us about. If you have any questions, please send us a picture of your setup prior to submitting this contract and we will be happy to discuss this before the conference.
- Vendor set-up will take place on Friday afternoon. No one-day vending or late set-ups can be accommodated.
- Remain set up for the entire length of the event unless otherwise advised by CTCW Management. You may not begin packing up until the close of business on Sunday. Vendors agree to be completely broken down by 90 minutes after the Conference closes. Vendors who strike their setups early will not be welcome back to future events.
- Withdraw any material found objectionable by conference management.

- Vendors agree to refrain from the sale of unauthorized copies of tangible and intangible goods. This includes “pirated” Tarot and oracle decks, plagiarized books, and other unauthorized copies of books, tools, works of art, and other.
- Indemnify, defend and hold harmless Changing Times Changing Worlds organization, its agents, officers, employees and representatives for all claims of bodily injury, property damage and bodily injury including all consequential financial loss resulting therefrom as well as all legal expenses involved in handling such claims.
- Collect and pay all municipal state and federal taxes related to all sales made in accordance with your business model.
- Vendor understands the booth size and hours of operation are determined by conference management and even if you do not agree with them, you will abide by them.
- Vendors are asked to be mindful of aromas and odors that are produced by their products and by their booth staff. Management is mindful of the placement of aromatherapy and scented products and other vendors who have requested to be placed away from those things. If you are a nicotine or marijuana smoker, please do not return to your booth smelling like smoke or marijuana. We respect your rights to indulge or medicate. We ask that you please respect your neighbors by returning to the event in a way where your choice does not affect your neighbors and customers. We know this is a sensitive topic. We respect your life choices. Please respect those of your customers & neighbors. \*\*Absolutely no white sage is to be burned in the vendor room or in public spaces. No burning of herbs for energetic cleansing or smudging purposes. \*\*
- Vendor agrees that if they do not notify management & fail to show for an event, they forfeit any moneys paid.
- Vendor acknowledges that CTCW does not guarantee event attendance or income from the event.



- All new (to us) readers who do not have prior recommendation from a CTCW Planning Committee member, may be asked for 3 references

### **Readers and Healing Practitioners**

- *Those who perform psychic or divination readings of any type understand that NYS law requires that such readings be identified as “for entertainment only” and that not doing so may incur legal consequences.*
- All readers & practitioners will need to email a bio & picture for inclusion on our website, social media, and/or marketing materials. Send to: **ctcwvendors@gmail.com**
- You will schedule your own appointments and accept your own payments. CTCW does not ask for a percentage of your income.
- Any practitioner who is offering in-person sessions will be required to practice in a safe manner and follow such guidelines as State and local regulations may require.
- Your clients will be required to follow State and Local regulations regarding the wearing of masks and social distancing during a reading.

Please email us (**ctcwvendors@gmail.com**) a photo of your products/services with a more complete description that we can use on our social media sites.

Readers and Practitioners, please also email us a short bio . Please send these to **ctcwvendors@gmail.com**

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NOVEMBER 3-5, 2023

Vendor/Reader/Practitioner  
Application and Agreement

Business Name:

Contact Name:

Mailing Address:

Street

City,  State,  Zip

Tel:  Email:

Website:

Facebook:

Instagram

TikTok

Sales Tax ID # (if you have one):

	How Many?	Amount
Tables @ \$50 each (Max 3)	<input type="text"/>	<input type="text"/>
Electricity @ \$15.00		<input type="text"/>
Total		<input type="text"/>

Check here if you have been accepted as a speaker at the conference.

It is CTCW policy to try to limit spaces to one of each TYPE of product, with the intention of making our function as profitable as possible for our vendors. We also limit spaces to direct sales

companies. This is a Metaphysical event, and all vendors, products, and services must fit within our attendee demographic.

Please legibly write a brief description of your products & services that you will be offering.

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Vendors who offer hemp or CBD products for sale must provide CTCW with a copy of their valid NYS Hemp License at the time they are submitting this application. This includes products that are made with hemp or CBD as per NYS law

All vendors including readers and practitioners will be added to our vendor email list. We do not send out many emails. We do not spam. We do not sell this list. All information will remain private. This is our primary form of communication. If you do not wish to receive emails from us, please opt out by initialing here . You will also have the option to opt out through any emails you receive.

I, the undersigned, have read the Rules and Regulations of **Changing Times-Changing Worlds** and do agree to abide by all the rules and regulations.

I verify that all information I have provided about my business and products for sale is true.

THE UNDERSIGNED EXHIBITOR AGREES TO FULFILL THE CONDITIONS STATED ABOVE.

Business Name:

Signature of authorized Party for Vendor:

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Print Name:

Date:

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Signature For Changing Times-Changing Worlds

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Printed Name

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Date

In order for this agreement to be valid, it must be signed and dated by both parties. CTCW will return a signed copy to the accepted vendor via e-mail..